



May 20, 2011

Dear *Mr. Najam*,

**Subject: Project Preparation Grant for Full Size Project of Turkey: Integrated Approach to Management of Forests in Turkey, with Demonstration in High Conservation Value Forests in the Mediterranean Region – PIMS No. 4434 - ATLAS BU: TUR10 - Proposal No.: 00061845; - Project No.: 00078836**

I am pleased to delegate to you the authority to sign the Initiation Plan for the above-mentioned Project Preparation Grant (PPG) on behalf of UNDP, and to commence development of the main project. As per Rule 116.05 of the UNDP Financial Regulations and Rules (Executive Board Decision 2005/1), this document becomes effective when signed by the Resident Representative. The Initiation Plan, which amounts to a total of US\$ 125,000, has received its final approval in accordance with the established GEF procedures (CEO approval letter for the PPG attached for ease of reference).

I am also pleased to provide a summary of the next steps in the process and to outline, for your easy reference, the mandatory GEF-specific project financial and results management requirements. In addition, a number of Advisory Notes have been prepared to support the implementation of UNDP supported GEF funded projects and these and further clarification on the GEF project cycle and requirements, can be found in the UNDP-GEF Programming Manual at <http://intra.undp.org/gef>.

***Next steps and mandatory GEF-specific requirements:***

1. ***Issuance of Authorized Spending Limit (ASL):*** To facilitate a quick start to the PPG, once the Initiation Plan is signed, please kindly ensure that the Atlas-generated *Annual Work Plan (AWP)* based on the *Total Budget and Annual Work Plan* in the attached document, along with a copy of the signed cover page, is sent to *Mr. Maxim Vergeichik*, Regional Technical Advisor in Bratislava.

Any budget revisions should be forwarded to the UNDP-GEF Regional Coordination Unit (RCU) with an explanation of the changes proposed. In this connection, please note that UNDP-GEF is not in a position to increase the budget above the amount already approved by the GEF. Therefore, any over-expenditure during this initiation phase would have to be absorbed by other Country Office resources.

2. ***GEF-specific project management requirements:***

- Any changes contemplated with respect to the project objectives and outcomes will have to be discussed with and approved by the UNDP-GEF RCU, as they will have to be reported to the GEF.

Mr. Shahid Najam  
Resident Representative  
UNDP Turkey

**United Nations Development Programme**

**GEF**

- The final *FSP* must be ready by November 2012 as recorded in the Initiation Plan. The Regional Technical Advisor will advise you of the expected timeline for submission of the final proposal for the purpose of internal UNDP clearance prior to submission to the GEF Secretariat.
- The final submission of the *FSP* that is prepared with this preparation grant, must be accompanied by a "GEF PPG Status Report". The template can be obtained from the UNDP-GEF Programming Manual <http://intra.undp.org/gef>
- This preparatory phase must be operationally completed in Atlas once the main project is endorsed/approved by the GEF CEO. Financial closure should follow within 12 months, but preferably within the same calendar year.

In concluding, I would like to assure you of UNDP-GEF's and my personal commitment to a successful implementation of the project. The Regional team in Bratislava is at your disposal for advice and technical support. Should you have any concerns or questions, please do not hesitate to contact me.

Yours sincerely,



Yannick Glemarec  
UNDP GEF Executive Coordinator

cc: Ms. Kori Udovicki, Assistant Administrator and Bureau Director, RBEC  
Mr. Maxim Vergiechik,, UNDP-GEF Regional Technical Advisor, Bratislava, Slovakia  
Ms. Katalin Zaim, UNDP-GEF Focal Point, Country Office Turkey

**Annexes**

**Annex 1**      CEO approval letter for PPG



**MONIQUE BARBUT**  
*Chief Executive Officer and Chairperson*

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May 05, 2011

Mr. Yannick Glemarec  
GEF Executive Coordinator  
United Nations Development Programme  
One United Nations Plaza  
FF Bldg., 10th floor  
New York, NY 10017

Subject: PPG Approval

Dear Mr. Glemarec:

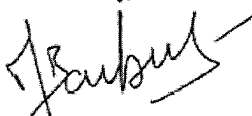
I am pleased to inform you that the following submission is approved and will be funded by the GEF Trust Fund:

Approval Stage:	PPG Approval
GEFSEC (PMIS) ID:	4469
Agency ID:	4434 (UNDP)
Agency(ies):	UNDP
Project Type:	Full Size Project
Country(ies):	Turkey
Name of Project:	Integrated Approach to Management of Forests in Turkey, with Demonstration in High Conservation Value Forests in the Mediterranean Region
PPG Grant:	\$125,000
Agency Fee:	\$12,500

This approval is subject to the comments made by the GEF Secretariat in the attached document. It is also based on the understanding that the project is in conformity with GEF focal areas strategies and in line with GEF policies and procedures.

Attached is a copy of the review sheet for your records.

Sincerely,



Attachment: GEFSEC Review Sheet

Copy to: Country Operational Focal Point  
GEF Agencies, STAP, Trustee

